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The Gazette of Puducherry

PART - II

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GOVERNMENT OF PUDUCHERRY CHIEF SECRETARIAT (HEALTH)

(G.O. Ms. No. 60, dated 3rd August 2010)

ORDER

The proposal to implement a new scheme to extend the medical reimbursement facilities to the retired Government servants of Puducherry by framing rules namely the “Puducherry Pensioners (Retired Government Servants) Medical Facilities Rules, 2010” in the Union territory of Puducherry had been under consideration of the Government for some time past.

2. Now, the Lieutenant Governor, Puducherry is pleased to frame rules for the scheme to extend the medical reimbursement facilities to the retired Government servants of Puducherry who are drawing

pensions from the treasury / nationalised banks of Puducherry / Karaikal / Mahe / Yanam regions called as the 'Puducherry Pensioners (Retired Government Servants) Medical Facilities Rules, 2010' appended to this order and to order that the above referred scheme shall be implemented in this Union territory of Puducherry with immediate effect.

3. This order issues with the concurrence of the Finance Department *vide* their I.D. No. 10004/F4/2010, dated 8-7-2010.

(By order of the Lieutenant-Governor)

S. THAMMU GANAPATHY,
Under Secretary to Government (Health).

APPENDIX

PUDUCHERRY PENSIONERS (RETIRED GOVERNMENT SERVANTS) MEDICAL FACILITIES RULES, 2010

1. *Short title and commencement.*— (i) These rules may be called as the Puducherry Pensioners (Retired Government Servants) Medical Facilities Rules, 2010.

(ii) They shall extend to the whole of the Union territory of Puducherry.

(iii) They shall come into force with immediate effect.

(iv) They shall apply compulsorily to all the retired Government servants who have served in the Union territory of Puducherry and drawing pension from the Government of Pondicherry through the treasury / nationalised banks in Puducherry / Karaikal / Mahe / Yanam and who retire from Government service after the rules come into force. The scheme is optional for such of the existing pensioners, who retired from service before the rules come into force.

2. *Definition.*— In these rules, unless there is anything repugnant in the subject or context:—

(i) "Authorised Medical Officer" shall mean all the Medical Officers under the employment of the Union territory of Puducherry.

(ii) "Government Hospital" shall mean all the Hospitals / Medical Institutions under the control of Directorate of Health and Family Welfare Services, Puducherry and JIPMER or all the other Central Government Hospitals, who extend service to the beneficiaries under the CGHS schemes.

(iii) "Private Hospital / Institution" shall mean such Hospital / Institution recognised by Government of Puducherry for specified purpose of extending benefits to the pensioners as incorporated in rule 7 (c) of these rules.

(iv) "Units Chief / Head of Department" shall mean Head of the Department of the discipline concerned in the Government Hospital in Puducherry / Karaikal / Mahe / Yanam.

(v) "Retired employee" shall mean the Government servants retired including voluntary / invalid / compulsorily retired pensioners after having rendered service under Government of Puducherry and / or presently drawing pension in the treasury and in any nationalised banks of Puducherry / Karaikal / Mahe / Yanam and does not include pensioners of local bodies.

(vi) "Identity Card" shall mean the card issued by the Director of Accounts and Treasuries, Puducherry / Deputy Director of Accounts and Treasuries, Karaikal / Mahe / Yanam to the retired Government servants for the purpose of medical facilities as in Annexure-II.

(vii) "In-patient treatment" shall mean the treatment taken in Government Hospital / Government recognised Private Hospital / Institution.

(viii) "Dependant" shall mean the living spouse of retired Government servant as entered in the Identity Card of the beneficiary.

(ix) "Family" shall mean only the living spouse of retired Government servant irrespective of the number of living children whether or not they are married or single and earning or not earning.

(x) "Reimbursement" shall mean the amount eligible for disbursement to the Government Hospitals outside the Union territory of Puducherry which render medical assistance to the retired pensioners and to whom the amount has to be paid in return to the service rendered to the retired employees of the Union territory of Puducherry.

(xi) "Contribution" shall mean the amount required to be paid by the pensioner to Government towards the enrollment under the scheme.

(xii) "Designated Authority" shall mean the Director of Health and Family Welfare Services, Puducherry and the Medical Superintendent, Government General Hospital, Karaikal and Deputy Director, Government General Hospital, Mahe / Yanam.

(xiii) "Pension" shall mean the basic pension.

3. *Scope.*— There is no separate health scheme for pensioners of Government of Puducherry. It is proposed to introduce a health scheme for pensioners of Union territory of Puducherry. The scheme aims at providing medical facilities to the pensioners of Government of Puducherry on the pattern similar to facilities available to serving Government employees of Government of Puducherry.

4. *Operation of the scheme.*— (i) MoU will be drawn between the Department of Health and the empanelled hospitals to undertake speciality treatment for the diseases as stated in rule 7(b) in the respective/specified hospitals at package rates as determined by the CGHS from time to time.

(ii) The beneficiaries referred by the designated authority only will be entertained for specific treatment in the empanelled hospitals on a cashless basis. The package rates as agreed will be paid from the scheme directly to the empanelled hospitals.

5. *Status of the scheme.*— Health scheme for pensioners is only an option for the pensioners of Government of Puducherry who retired from service before the rules come into force and reimbursement facilities under the scheme are available only to those pensioners who become members of the scheme, by making the prescribed contribution. The scheme is not applicable to the pensioners who are entitled for benefit for such medical facilities or any other allowances towards such medical facilities under any other scheme.

6. *Membership of the scheme.*— (i) The membership in the scheme will be compulsory for all pensioners as indicated in the rule 1 (iv) above (Forms will be available in the office concerned where the Government servant superannuated). The scheme is not applicable to the pensioners

who are entitled for benefit of such medical facilities or any other allowances towards such medical facilities under any other scheme.

(ii) The rates of contribution towards enrollment as Member in Government of Puducherry Pensioners Health Scheme is as mentioned below :

Pay range / Grade pay	Pension / Family Pension	Rate of contribution in Union territory of Puducherry per month (in Rupees)
(I)	(II)	(III)
		Rs.
Rs. 1, 300 - 2,800	Up to Rs. 11,500	115
Rs. 4,200 - 5,400	Rs. 11,501 to 22,250	222
Rs. 6,600 - 7,600	Rs. 22,251 to 23,350	233
Rs. 8,700 - 8,900	Rs. 23,351 to 37,950	379
Rs. 10,000 - 12,000	Rs. 37,951 to 39,500	395

Note : The fixed medical allowance will be first adjusted against the rate of contribution and the balance of contribution if any, will be adjusted from the pension payable to the pensioner.

(iii) The above rates of contribution will be effective from the date as indicated in rule 1 (iii) above, to avail such medical facilities for life-long, with prospective effect. In respect of pensioners (as per eligible category) who had retired prior to the date of implementation of these rules they shall have the option either to draw the fixed medical allowance along with the pension or to remit in one *lump sum* 120 months contribution to the Government to become members of the scheme which will enable them to avail such medical facilities for life-long, with prospective effect.

(iv) The contribution deducted from the pension amount of the beneficiary will be deposited by the DAT, Puducherry, DDAT, Karaikal/ Mahe / Yanam and remitted in the Health Fund Account (Separate Head of Account) as mutually decided by DAT & DHFWS.

(v) In respect of pensioners drawing pension through the treasuries, the pension amount after deducting the contribution will be disbursed to the pensioner.

(vi) In respect of pensioners drawing pension through the nationalised banks, the pension amount after deducting the contribution, will be remitted in the respective savings bank account of the Pensioner.

(vii) In case of a pensioner is in receipt of two pensions like pension and family pension only single medical facility relief can be availed.

7. Referral system / Referring authority.—

(a) Pensioner or spouse :

(i) The patients (pensioner/spouse) will be required to attend the Government hospitals of the Union territory of Puducherry in the respective regions at first instance.

(ii) In case of attending Government hospitals of Puducherry region if and when required, the patient will be referred to any Government or Government recognised empanelled hospitals for further management.

(iii) The concerned speciality department at Government hospital will make the necessary recommendations to the Medical Superintendent of the hospital / Deputy Director of the region for referral to the empanelled hospitals.

(iv) The reference, in respect of patients belonging to Puducherry and Karaikal will be made by the Medical Superintendent of the Government General Hospitals and patients belonging to Mahe and Yanam will be made by the Deputy Director of the region concerned.

(v) The patient belonging to Karaikal / Mahe / Yanam region may also be referred to Government General Hospital, Puducherry.

(vi) All elective treatment for the undermentioned diseases will necessarily be only on the basis of such a referral by the designated authority mentioned above in the empanelled hospitals.

(vii) In the event of the beneficiaries under the scheme requiring emergency treatment for the undermentioned diseases while outside the Union territory of Puducherry and are unable to obtain the necessary referral for such emergency treatment, the treatment may be undertaken in any Government / Non-Government

hospital. However, the treatment charges will have to be paid by the beneficiary in the first instance. Depending upon the genuineness of emergency and validity of the claim of reimbursement, the same will be restricted to the approved rates fixed for such treatment under the scheme.

(b) Diseases covered under the scheme (for referral purposes only) :

The following complication for which treatment facilities are not available in the Government hospital of the region.

Heart diseases :

- (a) Exmica diseases
- (b) Diseases of heart valves
- (c) Anneurysms of major vessels

Cancer treatment :

Specifically radiotherapy and surgery when not available in the local Government hospitals.

Fracture of hip, spine and of any major bone for which facilities are not available in the local Government hospitals.

Ambulatory peritoneal dialysis.

(c) Eligible hospitals :

Puducherry region

- (i) Madras Medical College, Chennai.
- (ii) Stanely Medical College, Chennai.
- (iii) Sri Ramachandra Hospital, Porur, Chennai.
- (iv) Cancer Institute, Adayar, Chennai.
- (v) Miot Hospital, Mogappair, Chennai.
- (vi) Dr. Agarwal's Eye Hospital, Chennai.
- (vii) Sankara Nethralaya Eye Hospital, Chennai.
- (viii) Vijaya Hospitals, Chennai.
- (ix) Apollo Hospitals, Chennai.
- (x) Madras Medical Mission, Mogappair, Chennai.
- (xi) Global Hospitals and Health City, Perumbakkam, Chennai.

Karaikal region :

- (i) Tanjore Medical College, Tanjore.

Mahe region :

- (i) Medical College Hospital, Calicut.
- (ii) Indira Gandhi Co-operative Hospital, Tellicherry.
- (iii) Gautham Hospital, Panayappally, Kochi.
- (iv) Madha Amirthanandamayi Hospital, Kochi.
- (v) Sree Chitra Tirunal Institute of Cardiology, Thiruvananthapuram.

Yanam region :

- (i) Nizam Institute of Medical Sciences, Hyderabad.
- (ii) Apollo Hospital, Hyderabad.
- (iii) Care Hospital, Hyderabad.
- (iv) Apollo Saundhara Hospital, Kakinada.
- (v) Surya Global Hospitals, Kakinada.

ISM hospital :

- (i) Kottakkal Arya Vaidhaya Sala, Kottakal, Calicut.
- (ii) Ayurvedha Research Institute, Shoranur, Palakad District.

8. *Institutions for medical attendance/treatment.*— (i) Treatment are available to the pensioners at all PHC / CHC / ISM Dispensaries / Government Dental College / Government Hospitals in Union territory of Puducherry on free of cost for in-patient treatment and free special ward beds as per eligibility limit prescribed by DHFWS.

(ii) For treatment at higher institutions outside Union territory of Puducherry, the pensioners can take treatment at any Government Hospital/Recognised Private Hospital as per the Medical Attendance Rules after getting the approval of Medical Superintendent / Deputy Director (Immunisation) of the region concerned.

9. *Miscellaneous.*— (i) Retired employees attending the Government Institutions will be treated on par with the Government servants and will attend Government servants OPD.

(ii) Retired employees will be issued a card for identity and it will contain the details of spouse who is entitled for free / specialised treatment.

10. *Time limit for medical claims.*— (i) All claims towards reimbursement under the scheme shall be presented to Government in the prescribed format as per Annexure-III within a period of three months from the date of completion of the treatment as shown in the discharge summary issued by the Government Hospitals / Government recognised Private Hospitals / Institution.

(ii) All claims presented after three months shall be rejected unless the Director of Health and Family Welfare Services responsible for settlement of the claim is satisfied with the reasons for the delay which are to be recorded in writing.

(iii) The Director, Health and Family Welfare Services, Puducherry shall have the power to condone the time limit of the three months prescribed under the rules on case to case basis, based on merit.

11. *Verification.*— (i) The Director of Health and Family Welfare Services, Puducherry under the rules shall have the powers to refer any doubtful claim to any authority as deserved fit for verification.

(ii) If any claim found to be bogus or without any authenticity as found by the Director of Health and Family Welfare Services, Puducherry, the membership of the beneficiary who presented the claim shall be cancelled and he / she shall not be eligible to be a member under the scheme.

(iii) The Director of Health and Family Welfare Services, Puducherry based on the proofs obtained in such cases shall pass a speaking order on the cancellation of membership of the beneficiary.

12. *Power to relax.*— (i) The Director of Health and Family Welfare Services, Puducherry shall have the power to add or delete any of the names of the private institution recognised under this rules for reason to be recorded in writing.

(ii) The Director of Health and Family Welfare Services, Puducherry shall have power to raise the subscription fee of the retired employees as and when the CGHS rates are revised with the approval of the Government of Puducherry.

(iii) The Director of Health and Family Welfare Services, Puducherry shall have the power to add or delete the types of diseases covered under the scheme.

S. THAMMU GANAPATHY,

Under Secretary to Government (Health).

ANNEXURE – I

GOVERNMENT OF PUDUCHERRY
HEALTH SCHEME FOR PENSIONERAPPLICATION FORM
[under rule 6 (1)]

Stamp size photo to be affixed with spouse

1. Name of the pensioner :
2. (a) Name of the nationalised :
bank with account No. where
pension is drawn (if applicable).
(b) Name of the treasury from :
which the pension is drawn
(if applicable).
(c) Amount of pension is drawn :
per month.
(d) Remittance of enrollment (one :
lump sum) (enclose copy of
chalan).
3. P.P.O. No. and date :
4. Telephone No. / mobile :
5. Date of birth :
6. Date from which retired :
7. Blood group :
8. Name of spouse (if living) :
9. Date of birth of spouse :
10. Blood group of spouse :
11. Present basic pension / family :
pension.
12. Joint photo with spouse (if living) :
(2 Nos. of stamp size).

UNDERTAKING

I request that I may be enrolled under the “Puducherry Pensioners (Retired Government Servants) Medical Facilities Rules, 2010”.

I agree to pay the contribution as per the said scheme after deducting the medical allowance of Rs. 100 admissible under Central Civil Services (Pension) Rules, 1972.

I request that I may be issued photo identity card as contemplated under the scheme, for which I am willing to pay the prescribed fee.

The particulars furnished above are true to the best of my knowledge.

Specimen signature of the pensioner

- 1.
- 2.
- 3.

Signature of the pensioner.

ANNEXURE – II

GOVERNMENT OF PUDUCHERRY

DIRECTORATE OF ACCOUNTS AND TREASURIES

PHOTO IDENTITY OF PENSIONER

[under rule 2(vi)]

Frontside

- | | |
|------------------------|---|
| 1. No. | : |
| 2. Name | : |
| 3. Residential address | : |
| 4. Telephone / mobile | : |
| 5. Date of birth | : |
| 6. Blood group | : |

Stamp size photo to be affixed with spouse

Signature of the pensioner.

Reverse side of the card

7. Name of spouse :
8. Date of birth :
9. Blood group :
10. P.P.O. No. and date :
11. Basic pension :

Signature of Issuing Authority.

Phone No. :

ANNEXURE – III**FORM OF APPLICATION FOR MEDICAL CLAIMS**

[under rule 10 (1)]

Form of application for claiming refund of medical expenses incurred in connection with medical attendance / treatment of retired Government servants of Union territory of Puducherry or his / her spouse - for treatment taken in a recognised private / empanelled hospital.

1. Name of retired Government :
servant (in block letters).
2. Office in which employed at the :
time of retirement.
3. Pension drawn by the retired :
Government servant.
4. Pension payment order No. :
and date.
5. Actual residential address :
6. Name of the patient and his / :
her relationship to the retired
Government servant.

7. Place at which at the patient fell ill :**I. Hospital treatment —**

Name of the hospital :

Charges for hospital treatment, :
indicating separately the
charges for.

- (i) Accommodation (state whether :
it was according to the status
or pay of the Government
servants and in case where the
accommodation is higher than
the status of the Government
servant, a certificate should be
attached to the effect that the
accommodation to which he
was entitled at the time of
admission was not available).
- (ii) Diet :
- (iii) Surgical operation or medical :
treatment or confinement.
- (iv) Pathological, bacteriological, :
radiological or other similar
tests, indicating—
 - (a) The name of the hospital :
or laboratory at which
undertaken, and
 - (b) Whether undertaken on :
the advice of the Medical
Officer in charge of the
case at the hospital, If so,
a certificate to that effect
should be attached.
- (v) Medicines :
- (vi) Special medicines (cash memos :
and essential certificates
should be attached).

-
- (vii) Ordinary nursing :
- (viii) Special nursing *i.e.*, nurses, :
specially engaged for the
patient. State whether they are
employed on the advice of the
Medical Officer in charge of
the case at the hospital or at
the request of the Government
servant or patient in the former
case a certificate from the
Medical Officer in charge of
the case and countersigned by
the Medical Superintendent of
the Hospital should be
attached as in Annexure-IV.
- (ix) Ambulance charges (state the :
journey-to and fro undertaken).
- (x) Any other charges, *e.g.*, charges :
for electric light, fan, heater, air-
conditioning, etc. State also
whether the facilities referred
to are a part of the facilities
normally provided to all
patients and no choice was left
to the patient.

II. Consultation with specialist :

Fees paid to a Specialist or :
Medical Officer other than the
authorised medical attendant
indicating —

- (a) The name and designation of :
the Specialist or Medical
Officer consulted and the
hospital to which attached.

-
- (b) Number and date of consultations :
and the fees charged for each
consultation.
- (c) Whether the consultation was :
had at the hospital, at the
consulting room of the
Specialist or Medical Officer, or
at the residence of the patient,
and
- (d) Whether the Specialist or Medical :
Officer was consulted on the
advice of the authorised
medical attendant and the prior
approval of the Chief
Administrative Medical Officer
of the State was obtained.
If so, a certificate to that effect
should be attached.
8. Whether any loan was availed for : Yes / No
making initial payment towards
the treatment cost.
9. Total amount claimed : Rs.
10. Loan advance taken on : Rs.
11. Net amount claimed : Rs.
12. List of enclosures :

Declaration to be signed by the retired Government Servant

I hereby declare that the statements in the application are true to the best of my knowledge and belief and that the person for whom the medical expenses were incurred is wholly dependent upon me.

*Signature of the Retired Government Servant
with pension payment order number.*

ANNEXURE – IV

CERTIFICATE

[under Serial No. 7 (viii) to Annexure – III]

(To be completed by the Hospital for the inpatient treatment obtained in Private Health Institution)

Certificate granted to Mrs./Mr./Miss.
 wife/son/daughter of Mr. employed
 in the

PART – A

Dr. hereby certify :—

(a) that the patient was admitted to hospital on the advice of
 (name of the Medical Officer) / on my advice.

(b) that the patient has been under treatment at
 and that the under mentioned medicines prescribed by me in this
 connection were essential for the recovery/prevention of serious
 deterioration in the condition of the patient. The medicines are not
 stocked in the (name of the hospital)
 for supply to private patients and do not include proprietary
 preparations for which cheaper substances of equal therapeutic
 value are available no preparations which are primarily foods,
 toilets or disinfectants.

	Name of the medicines	Price
1.		
2.		
3.		
4.		

(c) that the injections administered were/were not for
 immunising or prophylactic purposes;

(d) that the patient is/was suffering from and
 is/was under treatment from to

(e) that the X-ray, laboratory tests, etc. for which an expenditure of Rs. was incurred were necessary and were undertaken on my advice at (name of hospital or laboratory).

(f) that I called on Dr. for Specialist consultation and that the necessary approval of the (name of the Chief Administrative Medical Officer of the State) as required under the rules, was obtained.

*Signature and designation of the Medical Officer
in charge of the case at the hospital.*

PART – B

I certify that the patient has been under treatment at the hospital and that the service of the special nurses for which an expenditure of Rs. was incurred, *vide* bills and receipts attached, were essential for the recovery/prevention of serious deterioration in the condition of the patient.

*Signature and designation of the Medical Officer
in charge of the case at the hospital.*

Countersigned

I certify that the patient has been under treatment at the hospital and that the facilities provided were the minimum which were essential for the patient's treatment.

Place : *Medical Superintendent,
..... Hospital.*